

MEETING OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

TUESDAY, DECEMBER 14, 2010

PRESENT: Liz Householder, Brenda Holmwood, Bobbie Ziegra, Jackie Hemond,
Michelle Guertin, Sharon Sanders

ABSENT: Phil James

GUESTS: Carole Eckert
Jim Fogarty

ADDITIONS TO AGENDA – Meeting calendar for 2011
Discuss forming committee for Library Board Policies

CALL TO ORDER at 6:18 PM by Chairperson Michelle Guertin

PUBLIC COMMENTS – Jim discussed Pavilion Committee, will be located on Gadbois property. Committee has researched various plans and visited local sites. Tentative plan is for a 68' x 30' building, with roof, open sides, electricity, and water. Hope to begin construction in six months.

GENERAL PROCEEDINGS

- **Minutes of last meeting**

Minutes of 11/9/10 meeting reviewed and accepted as amended. Motion by Brenda, seconded by Liz, M/C 5-0.

- **Financial report** presented by Liz of 12/14/10 reviewed. Motion to accept by Sharon, second by Michelle. M/C 5-0. Table discussion of closing account until January.
- **Correspondence** - letter from Salem School second grade thanking the library for the visit and activities. Letter and pictures in Library scape book.
- **Librarian's report** – Sixth anniversary of the library had good press and participation. Canned goods collected fines have been sent to Care and Share of East Lyme. Funds in checking account comes from Target grant. Library is purchasing an Awe computer built with reading games and other programs for early reading literacy. CLC will begin a group purchasing program starting in the spring. Discussion about closing checking account tabled until January' Annual employee evaluations ongoing with Michelle sitting in. Community Foundation expenses distributed. Monthly statistics reviewed.
- **Friends of the Library report** – no updates

OLD BUSINESS

- Memorandum with Friends continues on hold

- Old Library Discussion – Sharon will arrange a meeting with John Butts to clarify Old Library issues. Michelle and Sharon will attend Jim gave us copies of deed and ordinance.
- Gold Award – Tory Nortz visited with Jackie about her project of an oral history of Sale. The Library Board continues to support her.
- Budget for 2011-2012 – A special meeting will be held in January.

NEW BUSINESS

- Carole Eckert's report on Vision Committee – Carole discussed the statement of of the vision committee as a document to guide policy of each board so we all work in the same direction. Will be finalized in January by Board of Selectmen. Library Board members shared their comments with her.
- Executive Session for Head Librarian's performance review – Motion to go into executive session for the purpose of the Head Librarian's Annual Evaluation made at 7:53 PM by Liz, seconded by Sharon. M/C 5-0. Motion to end executive session made at 9:00 PM by Michelle, seconded by Sharon. M/C 5-0.

Brenda left at 9:03PM.

OPEN DISCUSSION -discussion to create an ad hoc special committee working group to develop policies for the Library Board.

ADJOURNMENT- motion to adjourn made by Michelle at 9:08 PM, seconded by Liz. M/C 4-0.

Respectfully Submitted,

Roberta Ziegra
Recording Secretary

NEXT MEETING JANUARY 11, 2011 AT 6:15 PM